WEDDINGS AT THE CHÂTEAU







conference center
LAXENBURG

RESIDENCE IN THE COUNTRYSIDE





A residence of
EVENT RESIDENZEN
Niederösterreich

A PLACE WHERE NO WISHES ARE LEFT UNANSWERED

A warm welcome to Conference Center Laxenburg.
We are delighted that you would like to celebrate your wedding inside the once imperial walls of the residence in the countryside. Next to the magnificent premises, the adjacent festival grounds are suited perfectly for civil marriage ceremonies or the agape meal. All in all, it is the perfect setting for your fairytale wedding.

Our dedicated team is at your disposal right from the outset and will assist you in every respect – so that no wishes are left unanswered.

We are delighted to invite you to come to Conference Center Laxenburg for a personal meeting. This will enable you to learn more about the magnificent premises and plan your wedding reception. In the meantime, the following pages will provide you with valuable tips and facts that may be of importance to your wedding.



MARRIAGE CEREMONIES

The moment in which two people decide to spend their lives together has great significance.
A marriage ceremony is regarded as one of life‘s highpoints in many cultures and recognised through a wide variety of ceremonies, customs, and lively parties – so that the day is remembered dearly for years to come.
Give this special occasion the recognition it deserves and close the covenant of life in our beautiful premises or on our festival grounds overlooking the sprawling park.



A CHÂTEAU STEEPED IN HISTORY

Conference Center Laxenburg's history is closely connected with the Imperial Court and its presence can be felt in the premises to this day.
Conference Center Laxenburg emerged from the former château theatre (with its adjoining rooms) and the imperial dining halls, where Maria Theresia and her Court once enjoyed theatre productions and culinary delights.

1753
The château theatre and dining hall wing were built according to the plans of Nicolò Pacassi.

1756
The dining hall wing is located on the square of the former House of Sinzendorf, which became imperial property.
The inner 'Ovaler Saal' impresses with a ceiling fresco by Vinzenz Fischer. The walls are divided by architectural murals and display 'Putti auf der Falkenjagd' (Putti hunting with falcons [sic]).

1980
The Republic of Austria and provinces of Vienna and Lower Austria transformed the theatre into a unique conference centre during the renovation of the dilapidated château.

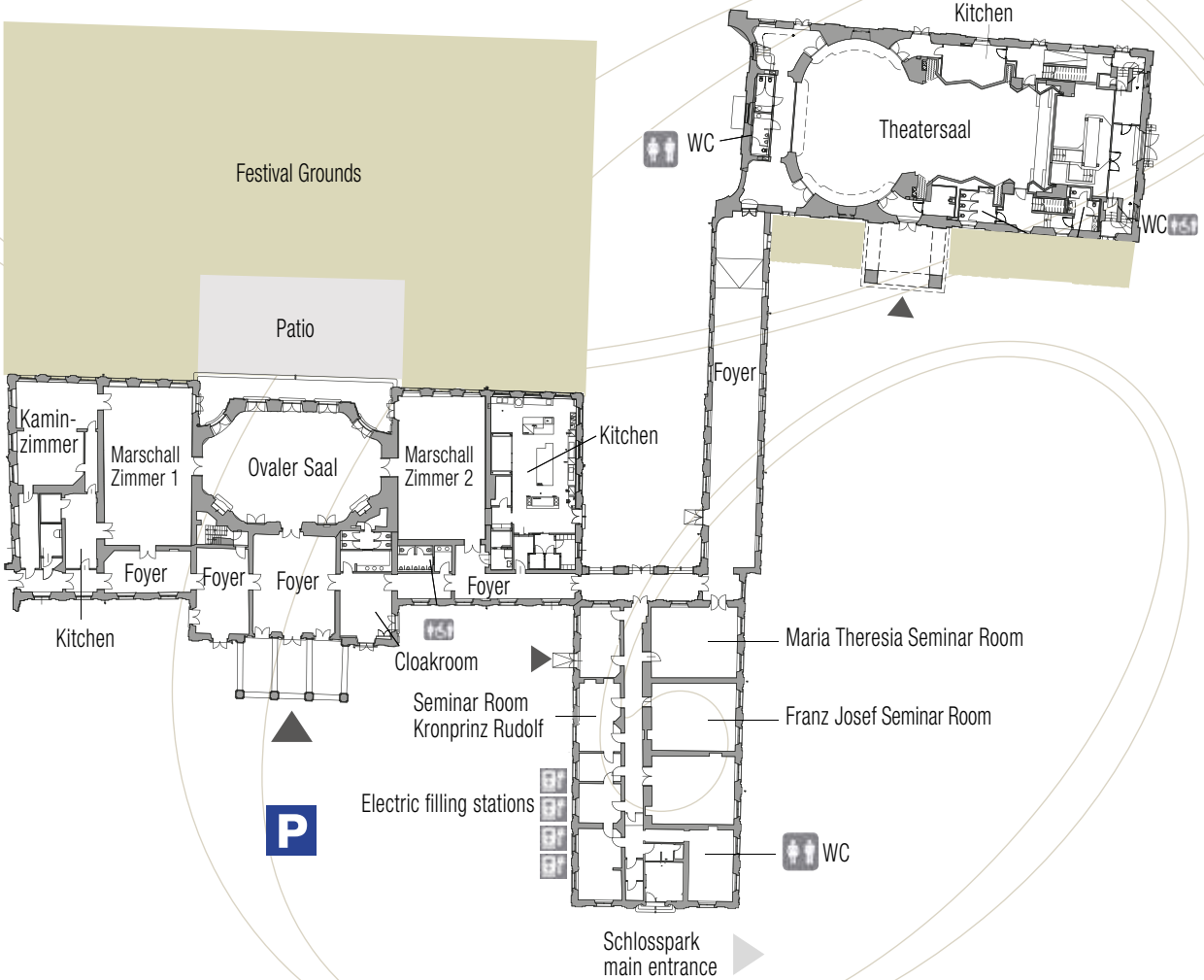
A high portico with curved gables is located at the side of the entrance to the park; the walls are divided by recessed areas and mounted panels. With regard to interior decoration, only the late Baroque painting with illusionistic architecture has been preserved in the auditorium. The upper zone with volutes, hanging garlands and cherubs was added in the 19th century.
At the time of Maria Theresa (and entirely in accordance with her wishes), many individuals, from emperors to commoners, visited Schloss Laxenburg on the outskirts of Vienna to meet or participate in events. Alongside Schönbrunn and Hofburg, it was the most important residence of the Habsburgs for centuries. It was where the most respected generals conferred in the then reception rooms of the château and today's event rooms of Conference Center Laxenburg – and where the history of Europe was written. Conference Center Laxenburg was and still is a popular meeting place for communicating. It is the fusion of the old with the desire to lend this historic building a purpose for the future that gives Conference Center Laxenburg its special charm.

OVERVIEW

CONFERENCE CENTER LAXENBURG

Schlossplatz 1
2361 Laxenburg, Austria

Four staterooms and two seminar rooms, the unique theatre, as well as the magnificent entrance, the patio, and the sprawling gardens provide space for significant and stylish events.
Conference Center Laxenburg provides space for weddings of all kind.
All the rooms are equipped with the latest air-conditioning and media systems.
Up to 60 reserved parking places are available and 4 electric filling station.



PREMISES

OVALER SAAL

Covering an area of 184 m², the Ovaler Saal's Baroque style and ceiling fresco make your wedding a special experience for up to 150 people. It is also suitable for receptions for up to 200 people.

m²		
184	150	200





MARSCHALLZIMMER 1

Marschallzimmer 1 is located to the left of the Ovaler Saal and perfectly suited for your civil marriage ceremony, as a reception room, or for dancing.

m²			
144	140	110	140





PREMISES

MARSCHALLZIMMER 2

Marschallzimmer 2 is located to the right of the Ovaler Saal.
Its proximity to the kitchen makes it ideally suited for buffets.
With a floor space of 130 m², it is slightly smaller than Marschall-
zimmer 1 and can accommodate up to 120 people.

m²			
130	100	80	120





KAMINZIMMER

Furnished with a decorative fireplace, the Kaminzimmer is the
perfect place for a bar, disco or buffet.

m²			
82	60	40	70





PREMISES

THEATERSAAL

With a floor space of 374 m² and various ancillary rooms, the Theatersaal is particularly suitable for wedding celebrations and ceremonies in grand style.

m²			
374	350	230	350





PATIO AND FESTIVAL GROUNDS

The patio and festival grounds lend themselves perfectly for civil marriage ceremonies or receptions before the wedding – with a wonderful view of the park.

Patio 200 m²
Festival grounds 3000 m²





INCLUDED FURNITURE & EQUIPMENT

STANDARD EQUIPMENT

We will provide you with the following furniture, which belongs to the building, at no cost:

- up to 25 bar tables (ø 80 cm) (1)
- up to 40 round gala tables (ø 185 cm) (2)
- up to 280 gold gala chairs
- up to 60 tables (140 x 70 cm)
- up to 80 small tables (80 x 70 cm)
- up to 45 buffet tables (152 x 76 cm)
- elegant wedding furniture (4) (wood/velvet)
- modern wedding furniture (5) (Plexiglas)
- elegant folding chairs in white (6)
- easel (7)
- controllable coloured lighting for the trees in the garden (8)
- digital signage (9)
- signage (10)
- LED sky lights(11)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2


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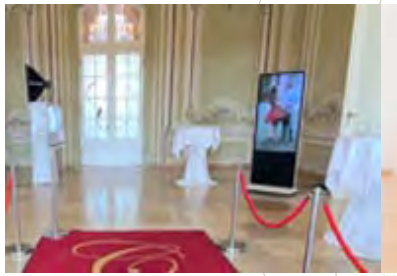
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MOBILIAR & EQUIPMENT

We are happy to provide the following optional extras for your wedding celebration.

FURNITURE

- 2 Lounge furniture sets(1)
- portable, elegant high-quality bar (2)
- technical Equipment (3,4)

DECORATION

- white padding cover (5)
- white cover incl. bow (6)
- Pavilion white 3x3m incl. curtain (7)
- curtain/sun awning (8)
- carpet, 2m wide, length as required (9)
- wedding gate (10)
- flower wall indoor (11)
- Artificial plant arrangement (12)

PHOTOBOX

- Full HD - resolution (13)
- predefined backdrop
- Accessoires
- possibility to download
- Social Media Integration
- No Paper consumption


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13

CATERING

Our five catering partners are available to assist you with advice and practical help for your wedding's culinary element.

We will also be delighted to liaise with a different catering company. We will provide your chosen caterer with a fully equipped kitchen, plus one that is semi-equipped if necessary.

If you have opted for a caterer other than our five catering partners, please allow for a handling fee.

ADVENTURE CATERING
office@catering.at
www.catering.at

GERSTNER CATERING
catering@gerstner.at
www.gerstner.at

MÖRWALD CATERING
catering@moerwald.at
www.moerwald.at

MOTTO CATERING
info@motto-catering.at
www.motto-catering.at

TRABITSCH CATERING
catering@trabitsch.at
www.trabitsch.at



ACCOMMODATION AND TRANSFER

If you are looking for accommodation for you and your wedding guests, the following establishments are in the immediate vicinity:

PENSION FALKNERHAUS
Neudorferstraße 6
2361 Laxenburg, Austria
+43 664 360 75 44
info@falknerhaus.at
www.falknerhaus.at

DER WINZERHOF
Mühlgasse 14
2481 Achau, Austria
+43 664 301 94 37
bett@derwinzerhof.at
www.derwinzerhof.at

WINZERHOTEL GUMPOLDSKIRCHEN
Wienerstraße 26
2352 Gumpoldskirchen, Austria
+43 2252 607 400
info@winzerhotel.at
www.winzerhotel.at

HOTEL LANDHAUS MOSERHOF
Wienerstraße 53
2352 Gumpoldskirchen, Austria
+43 2252 256 650
reception@landhaus-moserhof.at
www.landhaus-moserhof.at

HOTEL TURMHOF
Josef Schöffel Straße 9
2352 Gumpoldskirchen, Austria
+43 2252 607 333
office@hotel-turmhof.at
www.hotel-turmhof.at

WILDENAUER'S
Laxenburger Straße 1
2362 Biedermannsdorf
near Vienna, Austria
+43 2236 710 050 or
+43 650 533 73 12
office@wildenauer.at
www.wildenauer.at

HOTEL RAINERS21
Liebermannstraße / Campus21
2345 Brunn am Gebirge, Austria
+43 1 36193 330
rainers21@rainer-hotels.at
www.rainer-hotels.at

BOUTIQUE FERIENWOHNUNG
Johannesplatz 2/4/1
2361 Laxenburg
+43 (0)2236/71226
office@schloss-laxenburg.at
https://www.schloss-laxenburg.at/ferienwohnung/

TRANSFER
We will be delighted to organise a coach transfer so that your guests are able to celebrate the wedding free of any constraints and get home safely again.
Please provide us with your requirements and we will send you a quotation.



FREQUENTLY ASKED QUESTIONS

WHAT DO I NEED FOR A CIVIL MARRIAGE CEREMONY?

Registrars from the municipal registry of births, marriages and deaths in Mödling are available for the civil marriage ceremony. Registration takes place at the municipal registry of births, marriages and deaths of your place of residence. The statutory notice period for registering marriages is six months, i.e. you may come to register six months before your wedding at the earliest. In spite of that, the date of your wedding in our residence may be reserved earlier.

More information can be obtained from the municipal registry of births, marriages and deaths in Mödling: +43 2236 431 70, standesamt@moedling.at

IS IT POSSIBLE TO HAVE A CHURCH WEDDING?

Protestant weddings may be held in the Church of Christ the King in Perchtoldsdorf or in the Orphanage Church in Mödling.
Protestant Church in Perchtoldsdorf:
+43 1 869 25 47

Catholic weddings may be conducted in the Laxenburg Parish Church.
Laxenburg Parish Church:
+43 2236 712 24

IS THE USE OF CANDLES PERMITTED?

If the container (e.g. vase) is larger than the open flame, then yes.

IS A FIREWORK DISPLAY PERMITTED?

Unfortunately a firework display is not permitted. Alternatively we can offer you fire and laser shows.

ARE BALLOONS PERMITTED?

Yes, you may release balloons outdoors.

ARE CONFETTI ALLOWED?

Yes, confetti is allowed.
Please calculate an additional fee Special cleaning fee.

ARE DRONE RECORDINGS ALLOWED?

Drone shots are taken in advance to coordinate with us.

IS SMOKING PERMITTED?

Smoking is not permitted inside the premises. Our patio is available for smokers.

IS IT ACCEPTABLE TO THROW ROSE PETALS AND RICE?

Rose petals (except those made out of plastic) and rice may not be thrown.

ARE PHOTOS ALLOWED IN SCH LOSSPARK?

Our bride and groom receive 1 entry permit for a car with which you can get to the Schlosspark. Are allowed to drive in the castle park. You should get a second one. If you need an entry permit, this is on to be paid to the parking ticket office.

PRICES 2027

conference center LAXENBURG

WEDDING CELEBRATION

OVALER SAAL,
MARSCHALLZIMMER 2,
PATIO

APRIL - OCTOBER
EUR 6.610,00 per day

OFF-SEASON Nov. – March
EUR 6.000,00 per day

CIVIL WEDDING & WEDDING CELEBRATION PACKAGE

OVALER SAAL,
MARSCHALLZIMMER 2, PATIO
+
Marschallzimmer 1 or Festival Grounds
(depending on weather) for maximum 3 hours

APRIL - OCTOBER
EUR 8.810,00 per day

OFF-SEASON Nov. –March
EUR 8.200,00 per day

WEDDING CELEBRATION

THEATERSAAL,
FOYER THEATER

YEAR - ROUND
EUR 5.400,00 per day

CIVIL WEDDING

KAMINZIMMER (up to 30 People)
EUR 950,00

OVALER SAAL (from 30 People)
EUR 2.200,00

MARSCHALLZIMMER 2 (from 30 People)
EUR 2.200,00

THEATERSAAL (from 150 People)
EUR 3.000,00

INCLUDED IN PRICE

ROOM RENTAL in period from 8:00 am – 3:00 pm, terrace and festival grounds until 10:00 pm
CLEANING to the usual extent
ATTENDANT until 3:00 am
FURNITURE use of the furniture on the premises as well as their installation according to your wishes
WARDROBE STANDS without supervision
ENTRANCE SIGNAGE according to your wishes
BRIDAL ROOM a small room as bridal room or for preparations
PARKING SPACES Ovaler Saal: up to 60 free parking spaces in front of the building / Theatersaal: up to 60 free parking spaces in the Schlosspark in front of the entrance to the Theatersaal
SHARED USE OF THE GENERAL AREAS when renting the Ovaler Saal
AIR CONDITIONING / HEATING
ELECTRICITY in customary extent

INCLUDED IN PRICE BY CIVIL WEDDINGS

ROOM RENTAL Monday – Wednesday for 3 hours (except holidays)
CLEANING to the usual extent
FURNITURE use of the furniture on the premises as well as their installation according to your wishes
ENTRANCE SIGNAGE according to your wishes
PARKING SPOTS up to 60 free parking spaces in front of the building

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EVENT RESIDENZEN
Niederösterreich

Prices / Rental Fees for weddings in 2027, including all charges.

PRICES 2028

conference center LAXENBURG

WEDDING CELEBRATION

OVALER SAAL,
MARSCHALLZIMMER 2,
PATIO

APRIL - OCTOBER
EUR 6.800,00 per day

OFF-SEASON Nov. – March
EUR 6.180,00 per day

CIVIL WEDDING & WEDDING CELEBRATION PACKAGE

OVALER SAAL,
MARSCHALLZIMMER 2, PATIO
+
Marschallzimmer 1 or Festival Grounds
(depending on weather) for maximum 3 hours

APRIL - OCTOBER
EUR 9.000,00 per day

OFF-SEASON Nov. –March
EUR 8.380,00 per day

WEDDING CELEBRATION

THEATERSAAL,
FOYER THEATER

YEAR - ROUND
EUR 5.600,00 per day

CIVIL WEDDING

KAMINZIMMER (up to 30 People)
EUR 950,00

OVALER SAAL (from 30 People)
EUR 2.200,00

MARSCHALLZIMMER 2 (from 30 People)
EUR 2.200,00

THEATERSAAL (from 150 People)
EUR 3.000,00

INCLUDED IN PRICE

ROOM RENTAL in period from 8:00 am – 3:00 pm, terrace and festival grounds until 10:00 pm
CLEANING to the usual extent
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A residence of
EVENT RESIDENZEN
Niederösterreich

Prices / Rental Fees for weddings in 2027, including all charges.

CONTACT/ IMPRINT

conference center LAXENBURG

CONFERENCE CENTER
LAXENBURG
Schlossplatz 1
2361 Laxenburg, Austria
+43 2236 710 872
office@event-residenzen.at
www.event-residenzen.at



VIA DOMINORUM Grundstückverwertungs Gesellschaft m.b.H., Landhausplatz 1, 3100 St. Pölten, Austria
+43 1 907 62 99, office@event-residenzen.at
Commercial Registry Number: FN 155335i, VAT ID ATU 42459601
Bank Details: HYPO NOE Landesbank für Niederösterreich und Wien AG,
IBAN: AT67 5300 0064 2320 2643, BIC/SWIFT: HYPNATWW

GENERAL TERMS AND CONDITIONS

1. GENERAL

VIA DOMINORUM Grundstückverwertungs Gesellschaft m.b.H. is the entity authorised to dispose of the premises at Conference Center Laxenburg, Schlossplatz 1, A-2361 Laxenburg and makes the premises available for events and the provision of services by third parties in the course of such events based on separate individual contracts. The user or organiser shall be referred to hereinafter as ‚counterparty or organiser'. The department of VIA DOMINORUM Grundstückverwertungs Gesellschaft m.b.H. responsible for provision shall be referred to hereinafter as ‚Conference Center Laxenburg'. These terms and conditions represent the basis for and an integral part of any contract associated with events at the premises at Conference Center Laxenburg of VIA DOMINORUM Grundstückverwertungs Gesellschaft m.b.H., Landhausplatz 1, A-3100 St. Pölten concluded separately. Opposing terms and conditions of the counterparty shall have no effect and are excluded. Any derogation shall be valid only if made in writing, in a precisely defined scope and by authorised signatories. In cases of doubt, any derogation shall be interpreted restrictively. The counterparty shall comply with these conditions upon conclusion of the agreement, in any case upon the use of Conference Center Laxenburg. The counterparty assures VIA DOMINORUM Grundstückverwertungs Gesellschaft m.b.H. that it shall comply with any applicable regulation under commercial law or otherwise for which it is responsible and accepts liability for such compliance. If there is any doubt on the part of the counterparty as to the admissibility of instances of use, as to the scope of restrictions of use, respectively, conditions under commercial law, as to compliance with safety regulations or if it identifies deficiencies, then it is required to consult with Conference Center Laxenburg, respectively, give notice of such circumstances. It is noted that on no account shall provision of the premises for the purpose of holding events be subject to Austria's Landlord and Tenant Act (Mietrechtsgesetz). The leasing/letting of the premises shall always be limited to the duration of the contractually agreed event and end in line with the intended duration of the event provided for in the individual contract. Hence, regardless of type the contractual right of use shall expire without the need for a notice of termination.

2. PUTTING THE CONTRACT INTO SPECIFIC FORM

The location and time span of the event to which the contract relates and the extent and type of other services as well as services of third parties requiring organisation are derived from the contract concluded separately. The counterparty shall give written notification (by fax or email) of the number of participants by no later than 14 days before the event. This number shall be regarded as a guaranteed minimum number for which Conference Center Laxenburg shall make any necessary preparations. If the organiser does not provide Conference Center Laxenburg with a guaranteed number by no later than 14 days before the event, then the number specified in the contract shall be regarded as the guaranteed number.

3. TRANSFER OF RIGHTS (LIABILITY OF THE ORGANISER)

With the exception of the paid or unpaid opportunity for individuals to participate in the event, the organiser is not entitled to transfer the rights assigned to it under the contract with Conference Center Laxenburg to third parties in whole or in part.

4. LIABILITY OF THE ORGANISER

Regardless of fault, the organiser shall be liable for any harm inflicted on Conference Center Laxenburg by itself, its employees, guests or other individuals present in the rooms of Conference Center Laxenburg at its instigation or with its consent. Such liability applies to damage to the building or movables belonging to Conference Center Laxenburg, in particular. Conference Center Laxenburg may impose the conclusion of appropriate insurance by the organiser, which provides adequate cover for any personal injury or financial loss, in particular, also to the fabric of the building, on the organiser in the contract, require the assignment of claims made under the contract of insurance before or after a claim and make the event contingent on the submission of proof of conclusion of the required contract of insurance and payment of the premium.

5. INDIVIDUALS ACTING ON BEHALF OF THE ORGANISER

Any individual who signs the contract or order on behalf of the organiser is liable for the satisfaction of any obligation of the organiser arising from the contract jointly and severally with the organiser. The organiser shall specify in the contract the individuals authorised to carry out transactions on its behalf. If no such individuals are specified, then Conference Center Laxenburg may deem that those individuals who sign the contract are authorised to do so as they are regarded as having been appointed to conclude the contract by the organiser.

6. LIABILITY OF CONFERENCE CENTER LAXENBURG AND ACCIDENTS

Conference Center Laxenburg assumes no liability whatsoever for accidents involving users of or visitors to the property provided for in the contract. Conference Center Laxenburg is liable only in cases of its own gross negligence or intent, which result in damage incurred by the organiser.

7. AUTHORISATIONS AND PERMITS

If regulatory approvals are required for the counterparty's event, then the organiser shall obtain such regulatory approvals in due time and at its own expense, respectively, register the event and submit a copy to Conference Center Laxenburg by no later than three days before the event. Any conditions shall be satisfied by the organiser at its own expense such that Conference Center Laxenburg is not disadvantaged and incurs no expense.

If the attendance of officials from a regulatory body is imposed, then this shall be ensured in due time by and at the expense of the organiser. If compliance with any of the conditions imposed is – for whatever reason – not ensured or ceases to be ensured by the organiser, then Conference Center Laxenburg may prohibit or cancel the event. In such cases, the rules on cancellation shall apply mutatis mutandis. Conference Center Laxenburg explicitly refers the organiser to the need to observe and comply with Lower Austria's law on events and other laws and ordinances pertaining to events.

8. CHARGES AND FEES FOR EVENTS

The organiser is responsible for the registration and payment of all charges, fees and event-related taxes (such as entertainment tax). If a demand for such payments is made directly against Conference Center Laxenburg, then it shall be indemnified and held harmless by the counterparty. Reproduction rights must be acquired from the AKM (state authorised society for authors, composers and publishers) for musical performances using audio or visual media of any kind. The counterparty is required by law to request appropriate authorisation from the AKM in due time before the event begins. The counterparty must reckon with claims for compensation made under the Austrian Copyright Act (Urheberrechtsgesetz) in the event of an omission.

GENERAL TERMS AND CONDITIONS

9. TREATMENT OF THE PROPERTY

Any rooms, areas, furnishings, etc. provided shall be treated with respect and care, and in the manner designated. Having regard to normal wear and tear, upon expiration of the period agreed they shall be returned in the same condition as they were prior to use.

10. ATTENDANTS AND TECHNICIANS

During the period agreed for assembly and disassembly, Conference Center Laxenburg shall provide an attendant to monitor the entire process as well as compliance with any necessary measures and regulations. Unless the contract provides otherwise, an additional fee shall be charged for this attendant. Said fee shall be based on actual cost. If the organiser requires the services of Conference Center Laxenburg's technician, then these services shall be charged as an additional item based on actual cost. Hourly rates for the above shall be laid down in the contract, otherwise, the regional hourly rates are agreed on with due regard to the time and degree of difficulty.

11. DISASSEMBLY, REMOVAL AND WASTE DISPOSAL

The organiser is obliged to arrange for the disassembly and removal of any objects it takes into the rooms of Conference Center Laxenburg promptly after the event; this also applies to any waste and packaging material. If disassembly and removal is not implemented/completed without delay, then Conference Center Laxenburg may arrange for removal and disposal at the expense of the organiser.

12. CATERER

For the provision of culinary services to the guests of the organiser, Conference Center Laxenburg shall nominate selected catering partners, which meet a superior standard. Commissioning and settlement shall be made directly between the organiser and the catering company. Where such a service is commissioned and charged by Conference Center Laxenburg, this will be done in the name and on behalf of the catering partner. Moreover, the organiser may use its own caterer and only lease the premises of Conference Center Laxenburg. The organiser undertakes to pay the charges associated with cleaning the preparation kitchen provided by Conference Center Laxenburg to the caterer at the usual rates. Unless already provided for in the contract, any other special requirements of the organiser shall be charged separately and in addition to the agreed fee. Food and drink may be taken onto the premises only by the catering company that has been booked. Exceptions must be agreed in the contract in writing.

13. DECORATIONS AND STRUCTURES

If the organiser intends to install decoration material or technical structures in the premises, then this must be agreed beforehand in writing. Damage must not be caused by such decorations or structures to the architecture and rooms of Conference Center Laxenburg. Installation and/or assembly must be carried out by qualified personnel; all legal requirements, those pertaining to fire safety and events in particular, must be observed. In the case of (technical) structures, appropriate precautions shall be taken to ensure that the areas made available are not damaged, the walls and floors in particular. Any decorations or structures provided by Conference Center Laxenburg shall remain the property of Conference Center Laxenburg; the organiser shall make good any damage to such items. The cost of the decoration and structures shall be borne by the organiser. The organiser shall reimburse Conference Center Laxenburg with any expenses in this regard.

14. FIRE SAFETY REGULATIONS

Fire fighting, detection and other safety devices may not be obstructed, covered or moved. The full width of any walkway in the premises as well as exits and emergency exits shall be kept clear and must not be obstructed by structural parts, transport equipment, components or other objects.

15. OBJECTS TAKEN INTO THE PREMISES

Conference Center Laxenburg assumes no liability whatsoever for objects of any kind taken into Conference Center Laxenburg or sent to/collected from Conference Center Laxenburg before/after the event. In addition to damage, this also applies to theft, robbery and burglary. Any risks shall be borne by the counterparty. Moreover, the counterparty shall, inter alia, indemnify and hold harmless Conference Center Laxenburg vis-à-vis any claims made by third parties. Surveillance shall not be provided by Conference Center Laxenburg.

16. INSPECTIONS

The counterparty acknowledges that – even during the contract period – Conference Center Laxenburg is entitled to inspect the rooms and areas used by the organiser provided that the object of the contract or legitimate interests of the organiser are not severely prejudiced by this. The organiser is not entitled to carry out independent inspections without prior arrangement.

17. PROMOTIONAL ACTIVITIES

Any promotional activities that refer to events in the premises of Conference Center Laxenburg require the prior approval of Conference Center Laxenburg.

18. CONGRESS STATISTICS

Information on your event will be forwarded to the Lower Austrian Convention Bureau for recording in the Austrian Congress & Convention statistics. Following that, you will receive a clearance email. Your information will not be published before clearance has been obtained from you. Your event information is used purely for Austria's Conference & Congress sector records.

19. CANCELLATION AND TERMINATION

Conference Center Laxenburg is entitled to cancel the contractual relationship without notice – even during the event – if the required payments on account are not made in due time, if the event jeopardises the smooth operation of Conference Center Laxenburg or the reputation and security of Conference Center Laxenburg or of participants and personnel or if the event cannot be carried out or completed as intended for reasons of force majeure. In any such case, the organiser shall not be entitled to make any claim whatsoever against Conference Center Laxenburg due to termination of the contractual relationship.

20. CANCELLATION

In case of cancellation, the following cancellation fees apply. If the booking is cancelled…

- from the day of contract signing until 180 days before the event, the organiser shall pay 25% of the room hire charges / package price;
- from 179 days to 60 days before the event, the organiser shall pay 50% of the room hire charges / package price;
- from 59 days to 30 days before the event, the organiser shall pay 100% of the room hire charges / package price;

GENERAL TERMS AND CONDITIONS

- from 29 days to 3 days before the event, the organiser shall pay 100% of the room hire charges / package price and 50% of the catering services booked;
- within 72 hours before the event, the organiser shall pay 100% of the room hire charges / package price and 100% of the catering services booked.

However, cancellation charges for catering must be paid to Conference Center Laxenburg only if catering was booked via Conference Center Laxenburg, e.g., conference package. Otherwise, the conditions of the contract concluded separately with the caterer shall apply. Furthermore, Conference Center Laxenburg shall be reimbursed with any costs and expenses already incurred. It is only possible to derogate from these terms of cancellation in writing in the contract.

21. PAYMENT ON ACCOUNT

An advance payment of 80% of the expected sales volume plus VAT if applicable shall be paid by the organiser 30 days before the date of the event. Should the payment on account not be credited to the bank account notified by Conference Center Laxenburg, then Conference Center Laxenburg reserves the right to cancel the room reservation. In such cases, the rules on cancellation shall apply mutatis mutandis.

22. PAYMENT

Payment for provision of the premises and any other services rendered by Conference Center Laxenburg shall be made with due regard to the agreed advance payments. Services rendered by third parties shall be agreed and paid for directly. After prior written agreement, Conference Center Laxenburg is authorised to draw up an aggregate statement for all services rendered in the course of the event; subcontracted supplies and services (such as catering) shall be charged in the name and on behalf of the third party. The outstanding amount invoiced is due within 14 days of receipt of the invoice, but no later than 18 days from the date of the invoice (if not already due and payable in part or in whole prior to the event under the contract) without any deductions. In the event of late payment, interest on arrears as provided by law for business transactions according to § 1333 para 2 Austrian Civil Code (Allgemeines Bürgerliches Gesetzbuch - ABGB) is agreed.

23. ADDRESS OF THE ORGANISER

Declarations and notices sent by Conference Center Laxenburg to the last address notified by the organiser shall also be regarded as having been delivered if the organiser fails to notify Conference Center Laxenburg of a change of address.

24. JURISDICTION

The contractual relationship shall be governed exclusively by Austrian law. The principles on conflicts of law are excluded. The parties agree that the court competent for the Vienna Innere Stadt (1st Municipal District of Vienna) or at the discretion of Conference Center Laxenburg the competent court in St. Pölten shall have exclusive jurisdiction.

These general terms and conditions are explicitly acknowledged by the organiser upon signing the contract and represent an integral part of the contractual relationship.

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